

GLOUCESTERSHIRE BASETBALL ASSOCIATION

MINUTES FROM GBBA/GBL COMMITTEE MEETING

17TH July 2018

Location Charlton Kings Time 19.00

Attendees: **Ken Nottage** (KN Chair), **Geoff Steer** (GS Registrar), **Ian Greaves** (IG League Secretary), **Dave Whiting** (DW GBBA Web Manager) **Adam Stacey** (AS Social Media Administrator) **Isobel Greaves** (Is G GBBA/GBL Administrator)

ITEM NO	ITEM	NOTES	ACTIONS
ITEM 1	Apologies	Cass Castello (CC Treasurer, Data Officer, Disciplinary Chair) Jo Grainger (JG GBL Participation Development Administrator)	Agenda items rearranged as unable to stay for full meeting
ITEM 2	Minutes from AGM content approval	Content Agreed ready for circulation	Action Is G
ITEM 3	Matters Arising from AGM	Accounts to be updated and published prior to next meeting Stroud Playing Court will be compliant for season 18/19 Amendment to match cancellation rule has been made. For approval of committee IsG outlined content GDPR Documents to be prepared and on website prior to 15/8 League entry form amendment to highlight requests for	Action DW IG CC to meet and agree before DW publishes (note this is due to PC not being available prior to AGM) Officers to view in rule changes before publication. Action IsG to discuss timescales with CC aim for readiness 30 th and 31 st of August for Web (DW) to coincide with resending of league entry forms

		<p>non-social media coverage</p> <p>Registration fees to be published</p> <p>Best of Region Competition</p> <p>Budget Setting Proposal will require further meeting in absence of Treasurer</p> <p>PC gift. Amount at date of meeting £500.00.</p> <p>Co-opted posts: Committee to select up to five positions to support GBBA and League Development AGM elected members are: Chair Ken Nottage Treasurer (with dual role GDPR and Discip) Cass Castello Registrar Geoff Steer League Secretary Ian Greaves Welfare Officer – To be appointed from Glos College</p>	<p>Is G confirmed addition added to forms</p> <p>GS to clarify correct amount BE documents do not refer to local league. Once confirmed DW to publish on Web</p> <p>Following discussion agreed this item should be held over for further discussion next season</p> <p>IsG to arrange meeting with CC and DW to form recommendations for discussion next meeting.</p> <p>JG, DW and AS to meet to discuss Comms Strategy and cost implications for discussion at next meeting</p> <p>IG to discuss with SC on their return from holiday</p>
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ITEM 4	Email Comms Andy Steckbeck Point of order re AGM and Rules application	Discussed AS outlined his understanding of what took place. IsG referred to timescales which meant out of time together with the discussion that followed it was agreed no breach occurred.	KN to respond
ITEM 5	Comms Proposal	As above but general outline provided by Adam Stacey. Agreed needs to be incremental and appropriate to needs	Action JG, AS and DW to meet to discuss strategy and integration of GBBA web and social media, for approval next meeting 28 th August
ITEM 6	GBBA/GBL Competitions format as previously circulated	<p>Format agreed although may need some alterations as based on number of teams known at AGM</p> <p>The JL Plate will now become the Handicap Plate with best of 4 (or down to three depending on numbers) others handicapped</p> <p>Committee have agreed no entries accepted after 15th</p>	<p>IG to prepare fixtures for full season after Entry Closing Date 15th August.</p> <p>IsG to send entry forms to Malvern and Hartpury</p>

		<p>other than new teams. Advanced entry form had been provided prior to AGM outlining timescales</p> <p>Invoices to go out with entry forms including non-provision of referee notification. Entry fees must be paid at time of league entry request</p> <p>Suggestion that may wish to share the same night, it was agreed that this was not achievable given the number of games and potential for disruption due to unforeseen circumstances</p>	<p>IsG to action once GDPR ready.</p>
ITEM 7	Officials Development Package	<p>IsG updated re meeting with Danny James and Geoff Steer, info as outlined at AGM will now be placed into package, circulated for approval and published. IsG stated nothing new from previous meetings plan remains the same</p> <p>GS stated there should be a level two course running September /October details to be finalised and approval from BE sought</p>	<p>IsG to complete documents for circulation to committee for approval prior to season 18/19</p> <p>GS to update</p>
ITEM 8	Schools Development	<p>IsG provided information from her meeting with PC. Discussion took place as to the suitability of the committee to take this forward, costs,</p>	<p>GS to discuss with Danny James and feedback.</p>

		<p>and knowledge. KN felt it was necessary to continue to support in some form.</p> <p>After discussion Gloucestershire School of Basketball were invited to consider taking over the running of competitions with GBBA providing medals and officials for the appropriate competitions</p>	
ITEM 9	Jnr Player Development (schools clubs)	<p>IsG stated this would fall into remit of JS in new role. JG has been tasked with providing 5-year plan to integrate jnr players into league</p>	<p>Action IsG to provide a role description for this new post (JG) that fits with the GBBA vision and integrates into the Officials Development Package.</p> <p>JG to provide 5-year plan for integration of jnr players into GBBA senior league</p>
Item 10	League Rules	<p>IsG stated she had made amendments to the draft following AGM, it now incorporates all discussions prior to and during AGM</p> <p>IsG states she uses history and relevant information to aid decision making when applying league rules, a spreadsheet is maintained which outlines rules and application including claims for special circumstances in case of challenges.</p> <p>IsG also highlighted that exceptional would be determined by the committee</p>	<p>IsG to circulate to members for approval and publication.</p>

		The appeals system is in place if needed.	
Item 11	Pre-Season Meeting	4 th of September, Glos College (Sports Hall) 7pm until 10PM, Richard Stokes will undertake session covering new rules, last years rules and interpretations, Points of Contact and RSBQ	GS to provide cost for travel and session for budget purposes IsG inform officials/secretaries when league entries go out with reminder re requirements to attend IG to add to league fixture circulation DW to update Web when further info available JS and AS to use social medial to highlight to teams
Item 12	Finance	Bank account signatories need to be altered to show access, role related GS wishes access to view for registration purposes. Shared Spreadsheet to be developed for IsG and CC	To be progressed further when IG DW and CC meet prior to next meeting.
Item 13	Team Registration proposal received from Andrius	Discussed however BE rules relating to registrations require a player to be registered for a team to play for another would require a transfer which makes the proposal unmanageable for the purpose outlined.	
Item 14	Meeting Schedule	Agreed up to January 19 as 28 th August Pre-season committee Meeting 4 th September Officials /Secretaries/Coaches pre-season meeting	

		<p>16th October Committee Meeting 15th of January and 16th April Committee meetings to be confirmed</p> <p>12th May Charity Finals (venue to be confirmed) 21st May Pre AGM Meeting 11th June AGM (venue to be confirmed but potentially Glos Rugby Club).</p>	
Item 11	AOB	<p>IsG raised the question of travel allowance for DW who travels back and forth from Worcester for meetings. KN took account of travel for other members, deducted this from DW round mileage and it was agreed to pay 40 miles at 30p per mile.</p>	CC for budget consideration.